

# SHEILA NIAZ

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## EDUCATION

**University of Saint Thomas, Saint Paul, MN**

May 2017

Computer Science Major

- ▶ GPA - 3.4

## PROJECTS & SKILLS

- ▶ [sheilaniaz.com](http://sheilaniaz.com) Website developer and designer
- ▶ [minneapoliswesttaxi.com](http://minneapoliswesttaxi.com) Website developer, designer and manager of taxi web page
- ▶ Computer Programming (Java, C, Matlab, SQL, PHP, Javascript, jQuery, HTML, CSS, MIPS)
- ▶ Official Notary Public

## PROFESSIONAL EXPERIENCE

**Microsoft**

St. Paul, Minnesota

Microsoft Student Partner

August 2016 – Current

- ▶ Organized and lead informative workshops on new technologies, building apps, web and mobile development and entrepreneurship in hopes of creating a developer community on campus

**SRF Consulting Group, Inc.**

Minneapolis, Minnesota

Software Engineer

May 2016 – Current

- ▶ Developed software to assist with engineering design tools, GIS and CAD utilities
- ▶ Performed project management duties, designing website front-ends and programming website back-end by interfacing with databases and automated forms
- ▶ Reviewed, analyzed, and modified application programming systems including encoding, testing, debugging and installing to support an organization's application systems

**GoldenbergLaw, PLLC**

Minneapolis, Minnesota

Legal Intern

November 2014 – May 2016

- ▶ Supported attorneys with various tasks of correspondence, reviewing medical records, opening new cases, creating medical summaries, interacting with clients, and maintaining the file database and case management software

**TCF Bank**

Excelsior, Minnesota

Branch Supervisor

April 2012 – May 2016

- ▶ Investigated and resolved special account inquires including legal transactions requiring coordination with TCF counsel, outside attorneys, and customers.
- ▶ Two time recipient of the Frontline Award, given for outstanding sales and production presented by executives of TCF, in company wide acknowledgement

## LEADERSHIP & CAMPUS ACTIVITIES

- ▶ President of Computer Science Club
- ▶ President of Pre-Law Society
- ▶ Founder of the UST Running Club
- ▶ 4 Year Volunteer at Ridgeview Medical Center