

SHEILA NIAZ

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EDUCATION

Mitchell Hamline School of Law, Saint Paul, MN

Expected May 2020

Patent and Intellectual Property Law, Juris Doctor

- ▶ Student Representative of the Ramsey County Bar Association

University of Saint Thomas, Saint Paul, MN

May 2017

Computer Science, Bachelor of Science

- ▶ GPA - 3.4

PROJECTS & SKILLS

- ▶ sheilaniaz.com Website developer and designer
- ▶ minneapoliswesttaxi.com Website developer, designer and manager of taxi web page
- ▶ Computer Programming (Java, C, Matlab, SQL, PHP, Javascript, jQuery, HTML, CSS, MIPS)
- ▶ Official Notary Public

PROFESSIONAL EXPERIENCE

Microsoft

St. Paul, Minnesota

Senior Student Partner

August 2016 – Current

- ▶ Organized and lead informative workshops on new technologies, building apps, web and mobile development, and entrepreneurship in hopes of creating a developer community on the campuses of the University of St. Thomas and Mitchell Hamline School of Law.

SRF Consulting Group, Inc.

Minneapolis, Minnesota

Software Engineer

May 2016 – Current

- ▶ Developed software to assist with engineering design tools, GIS and CAD utilities
- ▶ Performed project management duties, designing website front-ends and programming website back-end by interfacing with databases and automated forms
- ▶ Reviewed, analyzed, and modified application programming systems including encoding, testing, debugging and installing to support an organization's application systems

GoldenbergLaw, PLLC

Minneapolis, Minnesota

Legal Intern

November 2014 – May 2016

- ▶ Supported attorneys with various tasks of correspondence, reviewing medical records, opening new cases, creating medical summaries, interacting with clients, and maintaining the file database and case management software

TCF Bank

Excelsior, Minnesota

Branch Supervisor

April 2012 – May 2016

- ▶ Investigated and resolved special account inquires including legal transactions requiring coordination with TCF counsel, outside attorneys, and customers.
- ▶ Two time recipient of the Frontline Award, given for outstanding sales and production presented by executives of TCF, in company wide acknowledgement

LEADERSHIP & CAMPUS ACTIVITIES

- ▶ President of UST Computer Science Club
- ▶ President of UST Pre-Law Society
- ▶ Four Year Volunteer at Ridgeview Medical
- ▶ Founder of the UST Running Club